



Eleanor Hughes

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Website - elliehughesportfolio.com



I am a hard-working, reliable individual who is currently working at Man Met in a fixed term contract looking to move into a Digital media role in Manchester

Previous Employment

Wirral Radio	2017-2018	Volunteered on their Teen Team and helped entertain listeners & improvise live on air.
Elephant Digital	June 2017	Interned at Elephant Digital, a digital marketing agency. I learnt how to organise & schedule social media posts & sorted out the next month's tweets/Instagram posts.
University of Lincoln	2019-2021	<ul style="list-style-type: none">As a Recruitment, UniBuddy and The Student Room Ambassador. I helped a lot of offer holders/interested students through online chats.In a call centre, phoning isolating students, helping them with their mental well-being by listening to their problems from isolation & offering what help we offered.In the Student Administration Team as a Clearing Ambassador, I managed enquires and clearing offers through different means; online chat/call
Keep the Family Close (short film)	April 2021	Worked as Special Effects Make Up Artist on short film. Created suspense and gore; the conventions needed for a horror through cuts, frostbite and bruising SFX.
Lincoln Minster School	2021-2022	Worked as the Academic and Student Route Administrator; organising tier 4 student files and entry to the school, overseeing pupil attendance, organising sports fixtures, and planning their school minibus bookings.
West Kirby Grammar School	2022-2023	Worked as the Attendance Officer and Admin Assistant for the 6th Form. Safeguarding and helping students while organising and running the Enrichment programme and Social Media.
Manchester Metropolitan University	2023 - present	Working as the Technical Officer - Motion Graphics, VFX and Web for MFI, delivering skills sessions to students on software like the Adobe Creative Cloud. Supporting them with projects and technical advice

Education

BA (Hons) 2:1
Media Production
2018-2021

A Levels
2016-2018
West Kirby Grammar School
English Literature
Film Studies
Psychology

GCSEs
2011-2016
West Kirby Grammar School
10 A - C
Including Product Design, English,
Maths and Core Science

Achievements

Adobe Certified Professional

- Video Design
- Digital Video using Premiere Pro
- Visual Effects & Motion Graphics using After Effects
- Adobe Express

Nomination

- 'Newcomer' Award at MMU Staff Awards 2024

IOSH

- Working Safely

Industry Skills

Adobe Creative Suite
Photography
Motion Graphics
Video Editing
Digital Design
VFX Make Up

Projects

- Designed/3D modelled and animated Creature flying in a low poly nature environment in Blender
- Created Skill Sessions & example projects to teach university students Adobe Illustrator, Photoshop, After Effects and InDesign, Sketch Up and Vectorworks
- Created 360 projections in After Effects for an inflatable DOME used at the